

## Privacy Policy

**PowerSwitch Recruitment** is a trading name of **Private Property Buyers Limited**. We are committed to protecting your personal data and ensuring compliance with the **General Data Protection Regulation (EU) 2016/679 (GDPR)** and all relevant UK data protection laws.

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### Who We Are

PowerSwitch Recruitment operates as part of **Private Property Buyers Limited**, registered at:

📍 **Noble One Accountants, 114 Ripplewaters, St. Mary's Island, Chatham, Kent, ME4 3AY**

We are a **Data Controller** registered with the **Information Commissioner's Office (ICO)** under registration number **C1576046**.

For any queries regarding this policy or data protection practices, contact us at:

✉ **Email:** [info@privatepropertybuyers.uk](mailto:info@privatepropertybuyers.uk)

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### What Data We Collect & Why

We collect personal data to assist with **job placement and recruitment services**. This includes:

- ✅ **Contact Information** – Name, email, phone number, address.
- ✅ **Employment Information** – Work history, CV, skills, and job preferences.
- ✅ **Application Data** – Job roles applied for, interview details, and employment offers.
- ✅ **Identification Data** – Right-to-work documents, references, and proof of eligibility.

#### 💡 **Why We Collect This Data:**

- ✓ To assess your suitability for job roles.
  - ✓ To facilitate applications and connect candidates with employers.
  - ✓ To comply with legal and regulatory obligations.
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### How We Use & Share Your Data

We may **share** your data with:

- ✅ **Employers & recruiters** to help secure job placements.
- ✅ **Service providers** who assist in our recruitment process.
- ✅ **Legal or regulatory bodies** if required by law.

**We do not sell or trade your personal data.**

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### How We Protect Your Data

🔒 We take all necessary steps to **safeguard** your personal information, including **secure storage** and **restricted access**.

**Your data is only stored within the UK/EEA** unless adequate safeguards are in place for transfers outside these regions.

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### How Long We Keep Your Data

We **only retain** your personal information for as long as necessary for recruitment services and in accordance with legal obligations.

You can request deletion of your data at any time by emailing us at **info@privatepropertybuyers.uk**.

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### Your Rights Under GDPR

- ✓ **Access** – Request a copy of your personal data.
- ✓ **Correction** – Update any inaccurate data.
- ✓ **Deletion** – Request your data to be erased.
- ✓ **Objection** – Opt-out of marketing communications.

To exercise any of these rights, contact us at **info@privatepropertybuyers.uk**.

If you have concerns about how we handle your data, you can also contact the **Information Commissioner's Office (ICO)**:


 **0303 123 1113** |  [www.ico.org.uk](http://www.ico.org.uk)

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### Updates to This Policy

We may update this Privacy Policy periodically. Any changes will be **posted on our website**.

 **Last Updated:** [Insert Date]

 **Need more information?** Contact us at **info@privatepropertybuyers.uk**.

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 **Legal Notice:** PowerSwitch Recruitment is a trading name of **Private Property Buyers Limited**. Registered in England & Wales, Company No: 15525615.